



## Employment Application Form

*Please complete clearly in dark ink*

Position applied for: .....

When are you available to start: .....

Where did you hear about this position:

- Word of mouth
- Advertisement – please detail...
- Other – please detail...

Suite 3-20, Century House  
100 Menzies Road  
TN38 9BB

Phone – 01892 535730

[www.worksitecloud.com](http://www.worksitecloud.com)

[staff@worksitecloud.com](mailto:staff@worksitecloud.com)

### Personal Details

Surname		Forename(s)	
Date of Birth			
Address			
		Post Code	
Telephone(s)			
Email			
National Insurance Number			

### Work Experience – current/previous (most recent first) please carry onto another page if necessary

Employer	Dates Worked	Job Position and Brief Description of Duties	Reason for Leaving

Do you hold a Sentinel Track Safety (PTS/ICI) card? If yes, please put your card number and expiry...			
Do you have a valid railway medical?			
Have you ever failed a railway drugs and alcohol test, resulting in a ban?			

**Education/Training** (most recent first)

Institution	Dates Completed	Qualifications

Please list any computer related experience/training you have...

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**Driving** Independent travel is a prerequisite if applying for site access controller work due to the isolated nature of railway worksites

Are you in possession of a full UK driving license?	
Do you own a vehicle?	

How far are you willing to travel to work?	
Are you willing to stay away?	
Please detail any current driving convictions/penalty point endorsements.	

<b>Health</b>	
Please describe your general health. If you are applying for the site access controller position, please pay particular attention to conditions such as epilepsy, diabetes that may affect lone-working; as well as detailing any medication that you may be taking.	

<b>Working Hours Availability</b> (please tick)							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Day							
Night							
<b>Flexible Working:</b> we may be able to offer flexible working hours <i>(please tick here if you would like to discuss this further in your interview)</i>							

<b>Uniform Sizes</b> (please circle)							
<b>Coats</b>	Small	Medium	Large	XL	Other:	Chest Size (inches):	
<b>Fleece</b>	Small	Medium	Large	XL	XXL	Other:	
<b>Hi-vis Vest</b>	Small	Medium	Large	XL	XXL	Other:	
<b>Polo Shirt</b>	Small	Medium	Large	XL	XXL	Other:	
<b>Boots</b>	7	8	9	10	11	12	Other:
<b>Trousers</b>	Waist size (inches):			Leg length (inches):			

<b>Criminal Convictions</b>
Please list any current convictions. Under section 4 (2) of the Rehabilitation of Offenders Act 1974, this should exclude any spent convictions.

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**References** Please provide the details of two referees (not friends or relatives)

Referee 1		Referee 2	
Name		Name	
Job Title		Job Title	
Address		Address	
Post Code		Post Code	
Email		Email	
Telephone		Telephone	

In accordance with the Data Protection Act 1998, the information provided on this form will be used in the recruitment and selection process and may be disclosed to all those who need to see it. It will also form the basis of the confidential personnel record of the successful candidate. In the case of unsuccessful candidates, this application form will be destroyed after six months.

**I confirm I am legally eligible to work in the United Kingdom**  (please tick if appropriate)

I hereby declare that to the best of my knowledge, all the information given by me is correct, and that I possess all the qualifications I have listed on this form.

Signature: .....

Print Name: .....

Date: .....

**Please attach a photocopy of your “right to work” document (e.g. passport or birth certificate) and then return this form to the address listed at the top of this form.**